## PROMATION ENGINEERING

Precision Actuation for Industry

## Installation \& Operation Manual

This IOM is for the following ProMation Engineering Products:

P13-120PN4
$=-P 13-230$ PN4


These may be equipped with internal torque switches (-TS) which protect the gear train, motor and controlled equipment from damage when high torque conditions exist.
These protective devices are NOT adjustable. More information on this techology is found throughout this manual.

| Actuator Specifications | P13 |  |
| :---: | :---: | :---: |
| Torque "lb/Nm | 40000"lbs/4500Nm |  |
| Supply Voltage | 120vac | 230vac |
| Max Inrush Current | 8.0A | 4.8A |
| Running Current | 3.5A | 1.8A |
| Motor | Split Phase Capacitor |  |
| Runtime (90 @ ${ }^{\circ} \mathrm{6OHz} / \mathrm{vdc}$ ) | 80 sec |  |
|  | 95 sec |  |
| Duty Cycle | 30\% |  |
| Motor Starts | 1200 per hour |  |
| Weight | $240 \mathrm{lbs} / 109 \mathrm{~kg}$ (245lbs/111kg w/ -TS) |  |
| Mechanical Connections | ISO5211 F25 Rnd 72mm |  |
| Electrical Entry | NEMA 4/4X/IP67 |  |
| Electrical Terminations | 12-16ga |  |
| Environmental Rating | NEMA 4/4X |  |
| Manual Override | 15.6" Handwheel |  |
| Control | On/Off-Jog |  |
| Actuator Case Material | Aluminum Alloy, Powder coated |  |
| Motor Protection | $230^{\circ} \mathrm{F} / 110^{\circ} \mathrm{C}$ Thermal $\mathrm{F}^{*}$ Class <br> *Totally Enclosed Non-Ventilated Motors |  |
| Ambient Temperature Operating Range | $\begin{aligned} & -22^{\circ} \mathrm{F} \text { to }+125^{\circ} \mathrm{F} \\ & -30^{\circ} \mathrm{C} \text { to }+52^{\circ} \mathrm{C} \end{aligned}$ |  |

## Introduction

This document provides necessary information for set-up, calibration, testing and use of the $P$ Series quarter-turn electric actuators stated on the cover page. Each unit is shipped from the factory with initial calibration of mechanical stops, cams and switches completed for 0-90 degree operation. However, these are general settings and serve as a starting point for proper calibration of the actuator in its real-world application.

## Safety

Safety is a basic factor any time you maintain and operate mechanical equipment. Appropriate handling methods and proper use of tools and personal protective equiptment (PPE) can help prevent serious accidents which can cause injuries to you or a fellow worker. This manual was created to enable a trained user to install, adjust and troubleshoot your ProMation actuator.

Only competent and trained personnel should install, maintain and operate ProMation actuators. Any work related to this actuator must be carried out in accordance with this manual and related codes and regulations. Local workplace health and safety rules must always be followed.

## Duty cycle

Duty cycle is the percent of time that an actuator spends running as a fraction of the total time. Duty Cycle is directly related to heat; excessively repositioning an actuator typically results in motor overheating which can cause permanent damage and/or reduced service life.

Duty cycle can be calculated as follows:
(example P2 series actuator running 3 seconds ON and 30 seconds OFF)
Runtime $=3 \mathrm{~s}$, Total time $=3 \mathrm{~s}+30 \mathrm{~s}=33 \mathrm{~s}$, therefore this duty cycle would be $9 \%(3 / 33)$
Additionally, ProMation P series actuators are designed for a maximum of 1200 starts per hour (one start every 3 seconds maximum).

## Shipping and Handling

1. This actuator is shipped in the FULLY CW position (2 color position indicator shows "CLOSE" and the Reference Dimple aligns with " 0 "). (The " 1 " mark is the FULLY CCW position).
2. NOTE, THIS ACTUATOR MUST HAVE WATER TIGHT EMT FITTINGS, WITH CONDUIT DRAINAGE INSTALLED AND POWER SUPPLIED TO UNIT TO KEEP THE HEATER WARM AT THE TIME OF INSTALLATION.
3. Storage: This unit should NOT be stored outside unless it is powered up and has proper conduit terminations. When NOT powered up, it should be stored in a clean, dry environment at all times.
4. This actuator has been factory calibrated to operate between 0 degrees and 90 degrees. Most quarter-turn products will not require recalibration of these settings. If any travel adjustment is necessary, please refer to pages 7-13 for instructions.

## 5. The actuator CANNOT operate with a rotation greater than 95 degrees.

## Product Mounting and Setup



The actuator is shown in its fully CW position. This view of actuator showing the two drive keyways machined into the female drive socket.

1. Fully CLOSE the valve or damper to which the actuator is to be mounted.

- Keep in mind this actuator rotates CW (as viewed from above the unit) when driving CLOSED.

2. Assemble necessary linkage components and attach the actuator to the driven device.
3. Tighten mounting bolts, making sure actuator is centered on the device drive shaft.
4. Utilize the handwheel to check for unobstructed manual operation from fully CCW to fully CW positions BEFORE applying power to the unit.
5. Make the electrical connections per wiring diagram on page 4.

- Connect POWER to terminals marked 1 and 2.
- Actuator accepts a $4-20 \mathrm{~mA}$ (default), $0-10 \mathrm{VDC}, 1-5 \mathrm{VDC}$, or $2-10 \mathrm{VDC}$ signal.
- Connect CONTROL wires on the control card (430-10102) to terminals marked ANALOG: IN and COM. The positive wire MUST connect to IN or the controller will not function.
- Wires may be connected on the control card (430-10102) to ANALOG: Out and COM for remote position sensing.
- Terminals 7-12 on the switch card (430-10100) are for the (adjustable) aux switches. They are dry type Form C rated 10A @ 250vac MAX.
- The drain wire on the signal cables must be grounded at ONE END ONLY! (Preferably at the supply end).

6. Do NOT apply power at this time.

## Installation Notes

- These actuators are designed to be used between a horizontal and upright position. Do NOT mount the assembly with the actuator top below a horizontal position.
- When installing conduit, use proper techniques for entry into the actuator. Use drip loops to prevent conduit condensate from entering the actuator.
- Mechanical travel stops are factory calibrated for 90 degree operation. These stops are NOT designed to adjust mechanical rotation by more than +/- 3 degrees, they are for positioning the handwheel only.
- Both NPT conduit ports MUST use proper equipment to protect the NEMA 4X integrity of the housing.
- The internal heater is to be used in ALL applications.
- Do NOT install the actuator outdoors or in humid environments unless it is powered up and the heater is functioning.
- Use proper wire size to prevent actuator failure (see chart on page 4 for proper wire sizing).
- All terminals accept 12-16AWG solid/stranded wire.


Identifying Torque Switch Units:

- -TS in Product Name on label.
- Units with Torque Switches have additional switches mounted on the motor plate (see photo).
 adjustable without proper equipment. Torque switches are set to limit actuator torque to approximately $105 \%$ of the actuator rated output.
The wiring diagram above shows the internal wiring connections between the control board, the torque switches and the motor. The upper torque switch controls loading in the CW direction, while the lower switch controls loading in the CCW direction.


## Wire Sizing Chart

|  | MAX distance between Actuator and Supply (feet) |  |
| :--- | :---: | :---: |
| Actuator | 120VAC | 230VAC |
| Voltage | $\mathbf{8 . 0 A}$ | $\mathbf{4 . 8 A}$ |
| Wire <br> Gage | - | 519 |
| 16 | 262 | 838 |
| 14 | 401 | 1281 |
| 12 | 682 | 2178 |
| 10 | 1018 | 3251 |
| 8 |  |  |



The controller has been programed to operate between 0 and 270 degrees. The maximum rotation is determined by the application. With the power off, check the end of travel positions using the handwheel. There may be no need to make any adjustments. If adjustments are to be made for the end of travel cam locations, then the controller needs to be calibrated to the new end of travel locations.

The default settings in the controller are as follows:

- Input/Output Signal:

4-20mA (unless otherwise specified at time of Factory order)

- Signal Response:
- Loss of Signal: Direct Acting (max signal = CCW)
Fail in Position
- Controller version: 1.15

The Fault Status indicator will blink once per second under normal operating conditions. It will blink approximately three times per second if a fault has occurred. A fault status indication will not return to normal unless the fault has been cleared or the board has been powered down.

Under normal operation, the 4 digit display will show percentage of CCW position...i.e. $25=25 \%$ CCW of the full rotation.

These instructions illustrate the initial power up sequence for power up, initial data displays, and position display so the user has a baseline for proper startup sequencing.

## (Assumes actuator is properly mounted and wired as directed elsewhere in this manual).

## Power Up (baseline of normal functionality): <br> 4 digit display reads: How the display behaves Notes

1. Apply power to the actuator and wait 20 seconds for the controller to power up, selftest, and stabilize.
2. Immediately on power up the fault status light will begin blinking at a rate of once per second throughout operation
3. The 4 digit display will begin sequencing through the self-test messaging.
4. Because there are only 4 display characters the text will scroll or crawl across the display.
5. At this point the actuator is functioning properly.
6. Note: Autocalibrating AFTER any controller modifications wipes out those modifications and the controller starts from it's new zero point.
$\% \% \%$ Power off
8.8.8.8

UEr 1.15
P2-120 example display
\%\%0.0

Initial power on display test of all led elements

Software version
(in this example:
Version 1.15)
Actuator - Voltage (in this example: P2 Actuator - 120 volt)
(Static display, stays on.) Rotation display showing 0.0\% CCW

Follow these instructions to change the input/output signal range or type:

## (Assumes actuator is powered up, running and is at the default display showing position).

Press the joystick LEFT twice...
Press the joystick DOWN twice...
Press the joystick RIGHT once...

Press the joystick RIGHT again... Press the joystick UP or DOWN to toggle the display to available selections...

Display reads: realtime $\cap$
Display reads: SET processsignals
Display reads: processinandout
Display reads: 4-20 (mA) (default)
0-10 (vdc)
1-5 (vdc)
2-10 (vdc)

Display reads: done
Display reads: SETprocesssignals
Display reads: realtime $\cap$
Press the joystick RIGHT once... DOWN twice, then RIGHT once, OOtO 100 the display will now show $\%$ of CCW position $(0.0=$ CLOSED $)$

Follow these instructions to adjust the CW position controlled by the 105 Proportional Controller (standard operation). Proceed to the next page to adjust the CW position controlled by the travel cam.

## (Assumes actuator is powered up, running and is at the default display, showing position).

| Press the joystick LEFT twice... | Display reads: | realtiOe |
| :--- | :--- | :--- |
| Press the joystick DOWN three times... | Display reads: | SETTravel |
| Press the joystick RIGHT once... | Display reads: | AutoSet |
| Press the joystick DOWN once... | Display reads: | FullClosed |
| Press the joystick RIGHT once... <br> (actual position in steps) | Display reads: | OOtO4096 |

Press joystick UP and HOLD to drive further CCW or press DOWN and HOLD to drive further CLOSED. The adjusted CLOSED position MUST be between 50 and 1000 steps.

When the correct CLOSED position is established, press the joystick IN...

Display reads: done
Press the joystick LEFT twice...
Press the joystick UP three times
Display reads: SETtravel
Display reads: realtiOe
Press the joystick RIGHT once... DOWN twice, then RIGHT once, the display will now show \% of CCW position ( $0.0=$ Fully CW) 00to 100

Notice Performing an Auto Calibration after this procedure will ERASE this custom stop set point and will return to the factory default setting. For this reason, you CANNOT run an Auto Calibration procedure at any time after this setting has been changed.

## Serious Damage to the actuator will result if the motor is allowed to drive the gear train into the mechanical stop!! Remove power from this device BEFORE making any travel adjustments.

This actuator has been factory calibrated to operate between 0 degrees and 90 degrees.
Most quarter-turn products will not require recalibration of these settings. Proceed ONLY if adjustments are required.


## Loosen Mechanical Stop

1. BEFORE power is applied, use a 35 mm wrench (or channel locks) and a 12 mm hex key to loosen the RIGHT SIDE mechanical stop. This is the CW stop limit adjustment. Turn the stop screw 5-6 turns CCW to allow electrical cam stop adjustment without running into the mechanical stop screw.
2. Use the manual hand wheel to position the actuator to your required CW position. This must be within +/- 3 degrees of the factory setting.

## Adjust Cam 1

3. The lower cam is Cam 1, the CW end-of-travel adjustment. Once the actuator is at its required CW position, with POWER OFF, use a 2.5 mm hex key to free up the cam set screw. Once it is free, rotate the hex key to the RIGHT 10-15 degrees to reset the switch roller arm. Then snug the set screw up against the camshaft (CW) until slight pressure is felt. Then SLOWLY rotate the hex key pushing the cam to the LEFT until you hear the "click" on the bottom switch indicating that correct adjustment has been achieved. Tighten the set screw.


CW LIMIT SWITCH
4. Apply power to the actuator and drive CCW at least $15-20$ degrees. Then drive the actuator CW until the cam stops the electrical travel. Check to be sure this is the correct CW position you require. Repeat step 3 if further adjustment is needed.

## Tighten Mechanical Stop

5. While holding the 35 mm wrench (or channel locks) on the RIGHT SIDE jam nut to prevent the jam nut from locking, turn the 12 mm hex key CW until the end of the stop screw bottoms out against the internal stop boss. Then turn the hex key ONE FULL TURN CCW before locking that adjustment with the jam nut. This procedure assures that the actuator reaches its end of travel electrically before there is any interference from the mechanical stop.
6. This completes the CW position calibration.

The mechanical stop screw limits handwheel operation ONLY and is NOT to be used as an electrical travel limiting device.

## Controller: Adjusting the actuator CCW position

Follow these instructions to adjust the CCW position controlled by the 105 Proportional Controller (standard operation). Proceed to the next page to adjust the CCW position controlled by the travel cam.

## (Assumes actuator is powered up, running and is at the default display, showing position).

| Press the joystick LEFT twice... | Display reads: | realtiOe |
| :---: | :---: | :---: |
| Press the joystick DOWN three times... | Display reads: | SEITravel |
| Press the joystick RIGHT once... | Display reads: | AutoSet |
| Press the joystick DOWN twice... | Display reads: | Fullopen |
| Press the joystick RIGHT once... (actual position in steps) | Display reads: | 00to4096 |
| Press joystick UP and HOLD to drive further CCW or press DOWN and HOLD to drive further CW. The adjusted CCW position MUST be between 2500 and 4000 steps. |  |  |
| When the correct CCW position is established, press the joystick IN... | Display reads: | done |
| Press the joystick LEFT twice... | Display reads: | ETravel |
| Press the joystick UP three times | Display reads: | realtiOe |
| Press the joystick RIGHT once... DOWN twice, then RIGHT once, the display will now show \% of CCW position ( $0.0=$ Fully CW) |  | 00to 100 |

Notice Performing an Auto Calibration after this procedure will ERASE this custom stop set point and will return to the factory default setting. For this reason, you CANNOT run an Auto Calibration procedure at any time after this setting has been changed.

Serious Damage to the actuator will result if the motor is allowed to drive the gear train into the mechanical stop!! Remove power from this device BEFORE making any travel adjustments.

This actuator has been factory calibrated to operate between 0 degrees and 90 degrees.
Most quarter-turn products will not require recalibration of these settings. Proceed ONLY if adjustments are required.


## Loosen Mechanical Stop

1. BEFORE power is applied, use a 35 mm wrench (or channel locks) and a 12 mm hex key to loosen the LEFT SIDE mechanical stop. This is the CCW stop limit adjustment. Turn the stop screw 5-6 turns CCW to allow electrical cam stop adjustment without running into the mechanical stop screw.
2. Use the manual hand wheel to position the actuator to your required CCW position. This must be within $+/-3$ degrees of the factory setting.

## Adjust Cam 2

3. The second cam is Cam 2, the CCW end-of-travel adjustment. Once the actuator is at its required CCW position, with POWER OFF, use a 2.5 mm hex key to free up the cam set screw. Once it is free, rotate the hex key to the LEFT 10-15 degrees to reset the switch roller arm. Then snug the set screw up against the camshaft (CW) until slight pressure is felt. Then SLOWLY rotate the hex key pushing the cam to the RIGHT until you hear the "click" on the second switch indicating that correct adjustment has been achieved. Tighten the set screw.

4. Apply power to the actuator and drive CW at least $15-20$ degrees. Then drive the actuator CCW until the cam stops the electrical travel. Check to be sure this is the correct CCW position you require. Repeat step 3 if further adjustment is needed.

## Tighten Mechanical Stop

5. While holding the 35 mm wrench (or channel locks) on the LEFT SIDE jam nut to prevent the jam nut from locking, turn the 12 mm hex key CW until the end of the stop screw bottoms out against the internal stop boss. Then turn the hex key ONE FULL TURN CCW before locking that adjustment with the jam nut. This procedure assures that the actuator reaches its end of travel electrically before there is any interference from the mechanical stop.
6. This completes the CCW position calibration.

# The mechanical stop screw limits handwheel operation ONLY and is NOT to be used as an electrical travel limiting device. 

## (Assumes actuator is powered up, running and is at the default display, showing position).

Notice: Any changes, settings or new calibration points are lost if a factory "Reset" is performed on the controller. Contact the factory for details.

| Press the joystick LEFT twice... | Display reads: | realtime $\cap$ |
| :---: | :---: | :---: |
| Press the joystick DOWN twice... | Display reads: | SEIProcess |
| Press the joystick RIGHT once... | Display reads: | inandout |
| Press the joystick DOWN once... | Display reads: | INputFault |
| Press the Joystick RIGHT once... | Display reads: | FaultLeve |
| Press the Joystick DOWN once... | Display reads: | FaultPosition |
| Press the Joystick RIGHT once... | Display reads: | -0.1 |
| Press the joystick UP or DOWN to select | Display reads: | -0.1 to 100.0 |

\{The display shows percentage of full CCW. i.e. $100.0=$ full CCW.
$50.0=50 \%$ CCW, $0.0=$ Full CW. -0.1 = Fail in position (no move) $\}$
After selection is displayed, press the joystick IN...

Display reads:
Display reads:
Display reads:
done
SETProcess
reatime n
00to 100

## (Assumes actuator is powered up, running and is at the default display, showing position).

Notice: Any changes, settings or new calibration points are lost if a factory "Reset" is performed on the controller. Contact the factory for details.

| Press the joystick LEFT twice... | Display reads: realiOe |  |
| :--- | :--- | :--- |
| Press the joystick DOWN three times... | Display reads: | SETrave |
| Press the joystick RIGHT once... | Display reads: | AutOSet |
| Press the joystick RIGHT once... | Display reads: PuShtorun |  |

Press the joystick IN. The display will show calibration routines AC1 through AC10, moving the actuator to different positions and recording data at each step. When the auto calibration routine is complete, the actuator will be in the fully CW position, and the display will read:

Press the joystick LEFT twice...
Press the joystick UP three times

## Display reads: SETtravel <br> Display reads: realtioe

Press the joystick RIGHT once... DOWN twice, then RIGHT once, the display will now show \% of CCW position (0.0 = Fully CW)

## done

 00to 100

Cam 3


## Adjust Cam 3

1. The THIRD cam is Cam 3, the CW auxiliary switch adjustment. Drive the actuator to its CW position. Then use a 2.5 mm hex key to free up the cam set screw. Once it is free, rotate the hex key to the RIGHT 1015 degrees to reset the switch roller arm. Then snug the set screw up against the camshaft (CW) until slight pressure is felt. Then SLOWLY rotate the hex key and cam to the LEFT until you hear the "click" on the third switch. Continue to rotate the cam between 3 and 5 degrees to the LEFT to make sure the auxiliary cam switch changes state before the actuator reaches its end of travel electrically. Tighten the cam set screw.

## Adjust Cam 4

1. The FOURTH cam is Cam 4, the CCW auxiliary switch adjustment. Drive the actuator to its CCW position. Then use a 2.5 mm hex key to free up the cam set screw. Once it is free, rotate the hex key to the LEFT 10-15 degrees to reset the switch roller arm. Then snug the set screw up against the camshaft (CW) until slight pressure is felt. Then SLOWLY rotate the hex key to the RIGHT until you hear the "click" on the fourth switch. Continue to rotate the cam between 3 and 5 degrees to the RIGHT to make sure the auxiliary cam switch changes state before the actuator reaches its end of travel electrically. Tighten the cam set screw.

Switch sequencing data is provided in the table below to show the change-of-state points during the rotation of the actuator from CCW to CW and back again. The red bar shows when that terminal makes with its respective common.
Switches 1 and 2 are set at the factory and should NOT be changed. The INCLUDED auxiliary switches SW3 \& SW4 are for terminals 7 thru 12 and those set points may be modified if need be. When so optioned, SW5 \& SW6 auxiliary switches are initially set to function the same as auxiliary switches SW3 \& SW4.



## Commissioning

After completing all mounting and wiring procedures and main power is available, it is now possible to commission the actuator.

1. Utilize the handwheel to rotate the actuator and damper, valve or other connected device through its full travel from fully CW to fully CCW and back again to check for any possible interference.

- Do NOT utilize any mechanical advantage devices to rotate the handwheel (pipes, wrenches, extension bars, etc.).

2. Apply correct power to the unit.
3. Measure correct power on terminals 1 (Hot) and 2 (Neu) on the switch board.
4. Measure correct power on the two heater terminals on the switch board.
5. Command the field device to generate a CCW signal. The actuator rotates in a CCW direction (as viewed from above).
6. Measure terminals $2(\mathrm{Neu})$ and 6 (Hot) for correct voltage (matching that measured in step 3).
7. Actuator will stop when it reaches it's full CCW position.
8. Command the field device to generate a CW signal. The actuator rotates in a CW direction (as viewed from above).
9. Measure terminals 2 ( Neu ) and 4 (Hot) for correct voltage (matching that measured in step 3).
10. Actuator will stop when it reaches it's full CW position.
11. Actuator is now commissioned and operational.

## SPECIAL NOTES FOR STAINLESS STEEL ENCLOSURES



The internal components of actuators with stainless steel (SS316) enclosures are the same as those with aluminum enclosures.

There is no powder coating on the stainless enclosures. An anti-seize lubricant (Molykote P-37, Dow Corning) has been applied to the bolts and mating surfaces of the top and gear enclosures. Anti-seize material may be reapplied as needed.

## Stainless Steel Special Notes

Operation of Stainless Steel enclosure actuators is the same as standard aluminum enclosure actuators.

- CAUTION - Stainless steel actuators are heavier than actuators with aluminum enclosures.
- Do not use powered devices to remove or install enclosure bolts.
- Do not overtighten enclosure bolts.
- Apply anti-seize agent to bolts and mating surfaces as needed.


## SPECIAL NOTES FOR IP-68 ENCLOSURES

Standard ProMation Actuator enclosures are certified to IP67, immersion in 1m water for 30 minutes
Optional -68 actuator enclosures are certified to IP68, immersion in 7 m water for 72 hours. Both per ANSI/IEC 60529 -Degrees of protection provided by enclosures.

## Industrial Applications

ProMation Engineering actuators have been installed to operate process controls such as butterfly valves, ball valves, high performance valves, plug valves, gate valves and dampers, in a broad range of demanding industrial applications.

| Power <br> Generation | Water <br> Processes | Mining | Oil and Gas | Agriculture |  |
| :---: | :---: | :---: | :---: | :---: | :---: |

## Complete Support

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## ProMation Engineering Services

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Precision Actuation for Industry


[^0]:    ProMation Engineering follows a policy of continual product updates and enhancements. Ourwebsite is the best place to obtain the latest product documentation, including the wiring diagrams for these controllers. Visit us at www.promationei.com or use the code to link to the site.

